

Wet Detention Basin Maintenance & Inspection Checklist/Report

[Note: a separate form must be used for each BMP]

Project Name: _____
 Project Address: _____
 Owner's Name: _____
 Owner's Address: _____
 Recorded Book and Page Number of the Lot: _____
 BMP Name and Location: _____
 Inspection Date: _____
 Inspector: _____
 Inspector Address/Phone Number: _____
 Date Last Inspected: _____

Maintenance Item	Satisfactory	Unsatisfactory	Inspection Frequency	Comments/Actions Required
1. Debris Clean out				
Clear of trash and debris			M	
2. Vegetation Management				
Banks / surrounding areas mowed			M	
Unwanted vegetation present			M	
Condition of wetland plants			M	
3. Erosion				
Evidence of soil erosion on banks or contributing drainage areas and outlet			M	
4. Sedimentation				
Forebay inspection (Remove sediment when 1-foot dedicated sediment storage area is full.)			M	
Pond inspection (Remove sediment when 1-foot dedicated sediment storage area is full.)			Y	
5. Energy dissipaters				
Condition of dissipater at inlets			M	
Condition of dissipater at outfall			M	
6. Inlet				
Condition of pipe and / or swale (cracks, leaks, sedimentation, woody vegetation)			M	
7. Outlet				
Condition of orifice (drawdown device)			M	
Condition of riser outlet and trash rack			M	
8. Emergency spillway and dam				
Condition of spillway			Y	
Condition of dam (i.e., leaks, holes, woody vegetation, rodent infestation)			Y	
9. Mechanical devices				
Inspect and exercise all valves and mechanical devices			Y	

10. Visual Inspection			
Appearance of water (i.e., sheen, muddy, oily, clear, algae, etc)			M
Mosquito larvae present?			M
11. Forebay embankment			
Condition of forebay embankment (breached?)			M
12. Water elevation			
Is pond at normal pool elevation?			M
13. Miscellaneous			
Maintenance responsibility sign in place and legible			M

W=Weekly, M=Monthly, Q=Quarterly, Y=Yearly

If applicable: Attach to this form documentation of BMP maintenance escrow account activity. This may be provided in the form of a bank statement which includes the current balance, as well as deposits and withdraws for the previous 12 months.

Maintenance Actions Taken: [If any of the above items were marked "U" for unsatisfactory, explain the actions taken and time table for correction. Attach additional pages as necessary.]

Additional Comments:

I do hereby certify that I conducted an inspection of the BMP described herein. I further certify that at the time of my inspection said BMP was performing properly and was in compliance with the terms and conditions of the approved maintenance agreement required by the Phase II Post-Construction Storm Water Ordinance.

Certification:

Inspectors Signature

(Seal)

Date