



MEMORANDUM

May 11th, 2017

TO: Planning Board Members
FROM: Lance Hight, Planning Director

RE: No Regular May Planning Board Meeting

The regularly scheduled Planning Board meeting for Tuesday, May 16th, 2017 will not be held.

At the City Council's May meeting, Mr. Ken Hilderbran was appointed as Planning Board Chairman. With the three vacant positions of previous members Jim Rice, Ryan Spleet, and Steven Kiger, the city will need to appoint new members.

The Planning Board appointment committee, consisting of one Council member (Kyle Hayman), one Planning Board member (Ken Hilderbran), and myself, will meet this month to speak with prospective members. Staff would seek to have members for appointment by July.

Also, the 1st Avenue Downtown Streetscape project has been awarded to Midstate Contractors, and NCDOT has approved. A pre-construction meeting will be held on May 25th, and further details, such as a construction timeline and process will be discussed. Staff will share more details as they are available.