

AGENDA
CONOVER CITY COUNCIL
FEBRUARY 6, 2017
7:00 P.M.

CALL TO ORDER: Mayor Lee E. Moritz, Jr.

ITEM 1: Invocation - Reverend Brian Correll - Emmanuel Baptist Church.

ITEM 2: Pledge of Allegiance - Mayor Lee E. Moritz, Jr.

ITEM 3: Approval of Minutes

Regular Meeting of January 9, 2017.

PRESENTATION: Mayor Lee E. Moritz, Jr.
Exhibit 1

ITEM 4: Comments from Visitors and Guests

PRESENTATION: Mayor Lee E. Moritz, Jr.

ITEM 5: Presentation - North Carolina Justice Academy's Criminal and Investigative Certificate - Jerry LaPage.

PRESENTATION: Mayor Lee E. Moritz, Jr.
Police Chief L. Eric Loftin

ITEM 6: Presentation - Code Enforcement Update

PRESENTATION: Code Enforcement Officer Zarek Melton

ITEM 7: Settlement Agreement: City of Conover vs Murdock and Murdock vs City of Conover

PRESENTATION: City Attorney Monroe Pannell
Mayor Pro Tem Kyle J. Hayman

ITEM 8: Public Hearing – Regarding Voluntary Annexation

John Walter Lowe property non-contiguous with the city limits located at 720 Bumgarner Industrial Drive. PIN 3731-0638-6868 containing approximately .43 acres +/-.

PRESENTATION: City Manager Donald E. Duncan, Jr.
PUBLIC HEARING: Mayor Lee E. Moritz, Jr.
Exhibit 2

ITEM 9: Ordinance 3-17 – Extending the Corporate Limits of the City of Conover
John Walter Lowe property non-contiguous with the city limits located at 720
Bumgarner Industrial Drive. PIN 3731-0638-6868 containing approximately
.43 acres +/-.

PRESENTATION: City Attorney Monroe Pannell
Exhibit 3

ITEM 10: Approval of Warranty Deed – Properties, LLC and City of Conover
Properties, LLC, represented by Alan D. Jarrett, property located at the corner
of 1st Avenue South and 1st Street West (Conover Pure). Portion of PIN 3741-
05-19-3308 containing approximately 374 square feet.

PRESENTATION: City Manager Donald E. Duncan, Jr.
City Attorney Monroe Pannell
Exhibit 4

ITEM 11: Approval of Encroachment Agreement – Properties, LLC and City of Conover
Properties, LLC, represented by Alan D. Jarrett, property located at the corner
of 1st Avenue South and 1st Street West (Conover Pure). Portion of PIN 3741-
05-19-3308 for Canopy Encroachment and Sign Encroachment containing
approximately 374 square feet.

PRESENTATION: City Manager Donald E. Duncan, Jr.
City Attorney Monroe Pannell
Exhibit 5

ITEM 12: Presentation Regarding the Downtown Streetscape Project

PRESENTATION: Planning Director Q. Lance Hight

ITEM 13: Ordinance 4-17 – Capital Project Ordinance-Downtown Streetscape
Phases 2 and 3

This ordinance establishes the capital project ordinance for the Downtown
Streetscape Improvement Project (Phases 2 and 3).

PRESENTATION: Finance Director Vickie K. Schlichting
Exhibit 6

ITEM 14: Ordinance 5-17 – Amending the 2016-2017 Budget Ordinance – Downtown
Streetscape Improvement Project - Phases 2 and 3

This ordinance amends the 2016-2017 budget ordinance by appropriating
\$315,390.00 general fund balance and transferring it to the Downtown
Streetscape Improvement Capital Project Ordinance.

PRESENTATION: Finance Director Vickie K. Schlichting
Exhibit 7

ITEM 15: Contract – Reimbursement Agreement for Plug-In Electric Vehicle Charging Station Projects Between Duke Energy and the City of Conover

PRESENTATION: City Manager Donald E. Duncan, Jr.
Exhibit 8

ITEM 16: Major Subdivision Revision – Inner Lots at Walnut Ridge at Rock Barn
Rock Barn Properties, Inc. property located at Walnut Ridge at Rock Barn Country Club containing approximately 93 acres +/-.

PRESENTATION: Planning Director Q. Lance Hight
Exhibit 9

ITEM 17: Contract – Barron Properties Revitalization Grant

PRESENTATION: Planning Director Q. Lance Hight
Exhibit 10

ITEM 18: Ordinance 6-17 – Amending the 2016-2017 Budget Ordinance – Barron Properties Revitalization Grant

This ordinance amends the 2016-2017 budget ordinance by appropriating \$10,852.50 general fund balance to provide for a revitalization grant to Barron Properties.

PRESENTATION: Finance Director Vickie K. Schlichting
Exhibit 11

ITEM 19: Presentation Regarding the Southwest Cemetery Expansion Project

PRESENTATION: Assistant Public Works Director Terry Jones
Public Works Director Jimmy A. Clark

ITEM 20: Ordinance 7-17 – Capital Project Ordinance – Southwest Cemetery Expansion Project

This ordinance establishes the capital project ordinance for the Southwest Cemetery Expansion Project.

PRESENTATION: Finance Director Vickie K. Schlichting
Exhibit 12

ITEM 21: Ordinance 8-17 – Amending the 2016-2017 Budget Ordinance – Southwest Cemetery Expansion Project

This ordinance amends the 2016-2017 budget ordinance by appropriating \$62,000.00 general fund balance and transferring it to the Southwest Cemetery Expansion Capital Project Ordinance.

PRESENTATION: Finance Director Vickie K. Schlichting
Exhibit 13

ITEM 22: Resolution 4-17 – Declaring the Intent of the Conover City Council to consider the Closing and Abandonment of Undeveloped Street Right of Way Known as Bollinger Drive N.W., Reflected on Plat Book 75 at Page 154, Catawba County Registry, Located off Berlin Street N. W.

PRESENTATION: City Attorney Monroe Pannell
Exhibit 14

ITEM 23: Approval of Sanitary Sewer Easement Map - Hickory Springs Manufacturing Company, Gina R. Abernethy and Jean H. Connor Property

PRESENTATION: City Attorney Monroe Pannell
Exhibit 15

ITEM 24: Ordinance 9-17 – Establishing the Use of Petty Cash Funds
This ordinance establishes the use of petty cash funds per North Carolina General Statute 159-28.

PRESENTATION: Finance Director Vickie K. Schlichting
Exhibit 16

ITEM 25: Contract to Audit City Accounts
The Local Government Commission requires a contract annually for the regular City audit. Debora B. Wentz, CPA has been selected to perform this year’s audit and it is recommended that she be employed as the City Auditor for the regular audit for the contracted amount of \$16,000.00 for the 2017 fiscal year.

PRESENTATION: Finance Director Vickie K. Schlichting
Exhibit 17

ITEM 26: Report – Tax Collector’s Report to the City Council
This report is required by North Carolina General Statutes 105-369(a) annually. The total amount of unpaid taxes for 2016 that are liens on real property is shown on the exhibit in the amount of \$162,706.80.

PRESENTATION: Tax Collector Lori W. Conner
Exhibit 18

ITEM 27: Report – Tax Lien Advertisement
Under the contract between the City of Conover and Catawba County, an advertisement of tax liens will run in the newspaper around the middle of March, 2017.

PRESENTATION: Tax Collector Lori W. Conner

ITEM 28: Tax Releases and Refunds

PRESENTATION: Tax Collector Lori W. Conner
Exhibit 19

ITEM 29: Committee Reports

PRESENTATION: Mayor Lee E. Moritz, Jr.

ITEM 30: City Manager's Report

PRESENTATION: City Manager Donald E. Duncan, Jr.
Exhibit 20

The City of Conover holds all public meetings in accessible rooms.
Special requests for accommodations should be submitted by individuals
at least 48 hours before the scheduled meeting time.

This institution is an equal opportunity provider and employer.

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