

AGENDA
CONOVER CITY COUNCIL
FEBRUARY 4, 2019
7:00 P.M.

CALL TO ORDER: Mayor Lee E. Moritz, Jr.

ITEM 1: Invocation - Reverend Joe Dillard – New Life Christian Fellowship

ITEM 2: Pledge of Allegiance - Mayor Lee E. Moritz, Jr.

ITEM 3: Approval of Minutes
Regular Meeting of January 7, 2019

PRESENTATION: Mayor Lee E. Moritz, Jr.
Exhibit 1

ITEM 4: Comments from Visitors and Guests

PRESENTATION: Mayor Lee E. Moritz, Jr.

ITEM 5: Presentation Regarding Traffic Count Trends

PRESENTATION: WPCOG Data Analyst Taylor Dellinger

ITEM 6: Ordinance 4-19 – Amending the 2018-2019 Budget Ordinance
This ordinance amends the 2018-2019 budget ordinance by appropriating \$5,000.00 general fund balance and increasing contracted services \$5,000.00 to pay Catawba County for auditing services that result in property tax discoveries for the City.

PRESENTATION: Finance Director Vickie K. Schlichting
Exhibit 2

ITEM 7: Ordinance 5-19 – Capital Project Ordinance Amendment – Conover City Park Expansion Project

This ordinance amends the Conover City park Expansion Capital Project Ordinance by increasing revenue with a transfer from the Downtown Streetscape Improvements Capital Project Ordinance in the amount of \$50,000.00, a transfer from the general fund of \$33,497.00, a transfer from the Contour/Terra Mulch/Profile Products Capital Project Ordinance of \$3,503.00 and a transfer from the GKN Economic Development Capital Project Ordinance of \$32,508.83 increasing the City Park construction line item by \$119,508.83.

PRESENTATION: Senior Public Works Director Jimmy A. Clark
Assistant Public Works Director Terry Jones
Finance Director Vickie K. Schlichting
Exhibit 3

ITEM 8: Ordinance 6-19 – Capital Project Ordinance Amendment – Downtown Streetscape Improvements Project

This ordinance amends the Downtown Streetscape Improvements Capital Project Ordinance by adjusting revenue for the amount requested from the Duke Energy grant for charging stations \$13,383.00 and adjusts expenditures to anticipated final expenses and transfers the remaining balance of \$50,000.00 to the Conover City Park Expansion Capital Project Ordinance.

PRESENTATION: Finance Director Vickie K. Schlichting
Exhibit 4

ITEM 9: Ordinance 7-19 – Amending the 2018-2019 Budget Ordinance

This ordinance amends the 2018-2019 budget ordinance by appropriating \$33,497 general fund balance and transferring it to the Conover City Park Expansion Capital Project Ordinance to complete the improvements of Conover City Park Phase II. These items include additional handicap accessible parking and equipment, parking for food trucks and beer gardens, walking trails, Charters of Freedom, sound booth, pickle ball court, pollination garden, electrical, landscaping, etc.

PRESENTATION: Finance Director Vickie K. Schlichting
Exhibit 5

ITEM 10: Ordinance 8-19 – Capital Project Ordinance Amendment – Contour/Terra Mulch/Profile Products Economic Development Expansion Project

This ordinance amends the Contour/Terra Mulch/Profile Products Economic Development Expansion Capital Project Ordinance by adjusting revenue and expenditure budgets to actual and transferring the residual balance of \$3,503.00 to the Conover City Park Expansion Capital Project Ordinance. This will close out the project.

PRESENTATION: Finance Director Vickie K. Schlichting
Exhibit 6

ITEM 11: Ordinance 9-19 – Capital Project Ordinance Amendment - GKN Economic Development Project

This ordinance amends and closes the GKN Economic Development Capital Project Ordinance by adjusting revenues and expenditures to actual, which includes a reimbursement from GKN in the amount of \$356,272.00, a return of funds to Catawba County of \$22,267.15, and a return of funds to the CDBG-ED Grant Program of \$307,237.39. The remaining funds of \$32,508.83, which the City spent on this project will be transferred to the Conover City Park Expansion Capital Project Ordinance.

PRESENTATION: Finance Director Vickie K. Schlichting
Exhibit 7

ITEM 12: Ordinance 10-19 – Amending the 2018-2019 Budget Ordinance
This ordinance amends the 2018-2019 budget ordinance by appropriating \$4,500.00 Facilities Maintenance Special Revenue Fund Balance and transferring it to the General Fund Conover Station Department to be used to pay for groundwater monitoring at the Conover Station site.

PRESENTATION: Finance Director Vickie K. Schlichting
Exhibit 8

ITEM 13: Ordinance 11-19 – Amending the 2018-2019 Budget Ordinance
This ordinance amends the 2018-2019 budget ordinance to account for amount received over amount budgeted from Newton-Conover Schools for services of one full time officer at Newton-Conover Middle School and two part time officers at Shuford and Conover Schools. The amount received over budget was \$14,536.00 and will be used toward repair of broken audio and visual equipment controls for the Police training and Police EOC conference rooms.

PRESENTATION: Finance Director Vickie K. Schlichting
Exhibit 9

ITEM 14: Contract to Audit City Accounts
The Local Government Commission requires a contract annually for the regular City audit. Debora B. Wentz, CPA has been selected to perform this year’s audit and it is recommended that she be employed as the City Auditor for the regular audit for the contracted amount of \$16,650.00 for the 2019 fiscal year.

PRESENTATION: Finance Director Vickie K. Schlichting
Exhibit 10

ITEM 15: Report – Tax Collector’s Report to the City Council
This report is required by North Carolina General Statutes 105-369(a) annually.

PRESENTATION: Finance Director Vickie K. Schlichting
Exhibit 11

ITEM 16: Report – Tax Lien Advertisement
Under the contract between the City of Conover and Catawba County, an advertisement of tax liens will run in the newspaper around the middle of March, 2019.

PRESENTATION: Finance Director Vickie K. Schlichting

ITEM 17: Committee Reports

PRESENTATION: Mayor Lee E. Moritz, Jr.

ITEM 18: City Manager's Report

PRESENTATION: City Manager Donald E. Duncan, Jr.
Exhibit 12

The City of Conover holds all public meetings in accessible rooms.
Special requests for accommodations should be submitted by individuals
at least 48 hours before the scheduled meeting time.

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requested in the form. Send your completed complaint form or letter by US Mail to U.S. Dept. of
Agriculture, Director, Office of Adjunction, 1400 Independence Avenue, S.W.
Washington, D.C. 20250-9410, by fax (202)690-7442 or email to program.intake@usda.gov