



## *MEMORANDUM*

To: City Council, City Attorney, and Department Heads

From: Mayor and City Manager

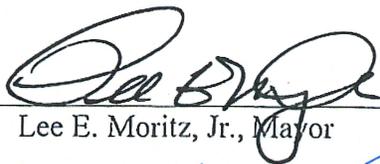
Date: September 3, 2019

Subject: Special Meeting –Monday, September 9, 2019 at 5:00 p.m.

A special meeting of the Conover City Council is set for Monday, September 9, 2019 at 5:00 p.m. at Fire Station #2.

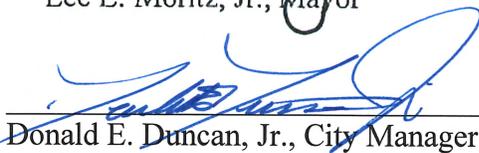
The purpose of the meeting is to hold a Council/Staff workshop prior to the regularly scheduled Council Meeting.

And such other business as may come before the meeting.



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Lee E. Moritz, Jr., Mayor



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Donald E. Duncan, Jr., City Manager

**AGENDA**  
**CONOVER CITY COUNCIL MEETING**  
**SEPTEMBER 9, 2019**  
**7:00 P.M.**

CALL TO ORDER: Mayor Lee E. Moritz, Jr.

MOMENT OF SILENCE: Mayor Lee E. Moritz, Jr.

This moment of silence is in honor of those that gave the ultimate sacrifice on September 11, 2001.

ITEM 1: Invocation – Reverend Ron Carson – Covenant Christian Church

ITEM 2: Pledge of Allegiance – Lee E. Moritz, Jr.

ITEM 3: Approval of Minutes

Regular Meeting of August 5, 2019

PRESENTATION: Mayor Lee E. Moritz, Jr.  
Exhibit 1

ITEM 4: Comments from Visitors and Guests

PUBLIC COMMENT: Mayor Lee E. Moritz, Jr.

ITEM 5: Presentation of the North Carolina Traffic Enforcement and Investigation Certificate to Gregory Lee Ream

PRESENTATION: Mayor Lee E. Moritz, Jr.

ITEM 6: Contract – Recycling Processing Services Agreement Between the City of Conover and GDS/Republic Services

PRESENTATION: Senior Public Works Director Jimmy A. Clark  
City Attorney Monroe Pannell  
Exhibit 2

ITEM 7: Resolution 23-19 – Authorizing Application for Drinking Water Asset Inventory and Assessment Grant

PRESENTATION: Utility Services Supervisor Brian R. Bradshaw  
Exhibit 3

ITEM 8: Resolution 24-19 – Authorizing Application for Wastewater Asset Inventory and Assessment Grant

PRESENTATION: Utility Services Supervisor Brian R. Bradshaw  
Exhibit 4

ITEM 9: Public Hearing – To Consider an Amendment to the Conover City Code

PRESENTATION: Planning Director Alan M. Glines  
PUBLIC HEARING: Mayor Lee E. Moritz, Jr.  
Exhibit 5

ITEM 10: Ordinance 42-19 – Amending the Conover City Code – Appendix A

PRESENTATION: Planning Director Alan M. Glines  
City Attorney Monroe Pannell  
Exhibit 6

ITEM 11: Contract – Agreement Between the City of Conover and Estate Tag Sales by Pamela (507 1<sup>st</sup> Avenue South) for a Downtown Revitalization Grant

PRESENTATION: Planning Director Alan M. Glines  
Exhibit 7

ITEM 12: Ordinance 43-19 – Amending the 2019-2020 Budget Ordinance

This ordinance amends the 2019-2020 budget ordinance by appropriating \$8,376.00 general fund balance to provide for a council approved downtown revitalization grant for Estate Tag Sales by Pamela.

PRESENTATION: Finance Director Vickie K. Schlichting  
Exhibit 8

ITEM 13: Ordinance 44-19 – Amending the 2019-2020 Budget Ordinance

This ordinance amends the 2019-2020 budget ordinance to account for a grant from Catawba County in the amount of \$86,995.00 for the Farmfield Subdivision water line project. These grant funds are being transferred back to the water/sewer operating fund which originally funded this portion of the project where they will be put in reserve for future water/sewer capital projects.

PRESENTATION: Finance Director Vickie K. Schlichting  
Exhibit 9

ITEM 14:      Ordinance 45-19 – Amending the 2019-2020 Budget Ordinance  
This ordinance amends the 2019-2020 budget ordinance with a 50% reimbursement in the amount of \$542.00 from the Newton-Conover City Schools for the National SRO conference paid by the City.

PRESENTATION:                      Finance Director Vickie K. Schlichting  
Exhibit 10

ITEM 15:      Ordinance 46-19 – Amending the 2019-2020 Budget Ordinance  
This ordinance amends the 2019-2020 budget ordinance by appropriating fund balance in the Facilities Maintenance Special Revenue fund \$12,600.00 to be used to provide solar shades for the 2<sup>nd</sup> floor of the Conover Station Building for NC Works.

PRESENTATION:                      Finance Director Vickie K. Schlichting  
Exhibit 11

ITEM 16:      Resolution 25-19 – Conover Tax Collector Appointment – Lori W. Conner

PRESENTATION:                      Mayor Lee E. Moritz, Jr.  
Exhibit 12

ITEM 17:      Proclamation – Always Remember 9-11 Day – September 11, 2019

PRESENTATION:                      Mayor Lee E. Moritz, Jr.  
Exhibit 13

ITEM 18:      Proclamation – Fall Litter Sweep – September 14-28, 2019

PRESENTATION:                      Mayor Lee E. Moritz, Jr.  
Exhibit 14

ITEM 19:      Proclamation – National Preparedness Month – September 2019

PRESENTATION:                      Mayor Lee E. Moritz, Jr.  
Exhibit 15

ITEM 20:      Committee Reports

PRESENTATION:                      Mayor Lee E. Moritz, Jr.

ITEM 21:      City Manager’s Report

PRESENTATION:                      City Manager Donald E. Duncan, Jr.  
Exhibit 16

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The City of Conover holds all public meetings in accessible rooms.  
Special requests for accommodations should be submitted by individuals at least 48 hours before  
the scheduled meeting time.

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This institution is an equal opportunity provider and employer.

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Program Discrimination Complaint Form, found online at  
[http://www.ascr.usda.gov/complaint\\_filing\\_cust.html](http://www.ascr.usda.gov/complaint_filing_cust.html) or at any USDA office, or call (866) 632-  
9992 to request the form. You may also write a letter containing all of the information requested  
in the form. Send your completed complaint form or letter by US Mail to U.S. Dept. of  
Agriculture, Director, Office of Adjunction, 1400 Independence Avenue, S.W. Washington, D.C.  
20250-9410, by fax (202)690-7442 or email to [program.intake@usda.gov](mailto:program.intake@usda.gov)