

MEMORANDUM

March 12, 2009

TO: Planning Board
FROM: Planning Staff

RE: Regular March Planning Board Meeting Cancelled – Conover Station Public Workshop



The regularly scheduled Planning Board meeting for March 17, 2009 has been cancelled as we will be working diligently toward the development of a successful Conover Station Public Workshop.

Planning Board members are highly encouraged to attend this public workshop, which will be held throughout the day on Thursday, March 26th (see enclosed flyer). To reinforce the importance of Conover Station's connection to the downtown the event is being held within a downtown building. The Eastern Sky Church building (former Duke Power building) located at 211 1st Av S will provide this venue. We have attempted to schedule the workshop to offer the most flexibility so that all citizens to attend. The itinerary for the workshop is as follows:

9:00 AM to 11:00 AM	Open house – informational maps, exhibits, coffee and donuts
2:00 PM to 5:00 PM	Open house – informational maps, exhibits, hamburgers and hotdogs for participants
5:00 PM	Presentation and participatory workshop with question and answer session with Don Tise of Tise + Kiester Architects and the City

In order to make this day a success and encourage community involvement, Planning Staff is asking Planning Board Members and City Council Members to personally speak to and invite five people each to the open house or workshop. Additional flyers have been included in each of your packets to hand out.

If you have any questions, or would like to discuss any details of the workshop, do not hesitate to give Lance or Dan a call at 464-1191 Monday thru Friday from 8:00 a.m. – 4:30 p.m.