



CITY OF CONOVER PARK SHELTER RENTAL APPLICATION

City of Conover
PO Box 549 | 101 1st St E
Conover, NC 28613
Phone: 828-464-1191
Fax: 828-465-5177

Name: _____

Address: _____

Phone Number: _____ Type of Event: _____

Date Requesting: Day: _____ Month: _____ Year: _____

Time Requesting: **(1-4 Hours)** From: _____ To: _____ **(Includes Set-up and Clean-up)**

Conover City Park Conover Downtown Park Majestic Park

\$50.00	Rental Fee – Conover City Limits
\$100.00	Rental Fee – Outside City Limits

- Before you leave, be sure to clean all trash, food and grills around the picnic shelter and place in the proper collection cans.
- If you are having a birthday party or other event that generates large amounts of paper, trash pizza boxes, etc. bring your own trash bags and take with you when you leave.
- Do **NOT** use any type of tape, tacks, nails or fasteners to hang decorations, banners or balloons on the shelter.
- No Alcoholic Beverages Allowed.
- City NOT responsible for Public Use of Shelter.

I agree to abide by all rules and regulations set forth by the City of Conover. I assume all financial responsibility for those in my party for any damage incurred to said facilities and equipment. I also assume responsibility for the safety of those in my party and for any injuries that may occur. I agree to pay all financial obligations owed, prior to the time of rental, including charges for setting up and clean-up of the event.

Shelter, restroom, and park area must be left clean and undamaged. Failure to do so will result in a \$50 civil fine.

Applicant Signature: _____ Date: _____

CS Staff Signature: _____ Date: _____

Fees must be paid in advance to reserve date and time. All rentals must be made at least one week in advance. FEES ARE NON-REFUNDABLE and RESERVATIONS CANNOT BE RESCHEDULED.

City of Conover Park Rules

- All trash and debris must be cleared and deposited in trash receptacles at the park. Keep it clean and don't be a litterbug.
- Alcoholic beverages are prohibited.
- Firearms are prohibited.
- Fireworks prohibited in the park.
- The park restroom should be kept in a sanitary condition.
- No unauthorized vehicles, including, but not limited to skateboards, bicycles, rollerblades, etc. are allowed within the shelter area, splash pad or other structures. Such vehicles are permitted on trails only if accompanied by adults.
- No smoking is permitted in the park.
- Motorized vehicles are prohibited in the park.
- Pets shall be on leashes at all times. Owners of pets are responsible for cleaning up after their pets.
- Do not enter the wetland or stream and stay off banks of wetland or stream.
- Fires are prohibited, except within designated barbeque stands. Do not leave a picnic area before any barbeque fire is completely extinguished.
- Camping or loitering within the park is prohibited.
- Picnic tables, benches, trash cans and any other park equipment should not be removed from the premises.
- Noise must not disturb residents, businesses and institutions adjacent to the park.
- Gambling or Games of chance are prohibited. This does not apply to the awarding of prizes when there is no charge for participation and/or when only donations are made voluntarily.
- City assumes no responsibility for any property left unattended.
- City is to be held harmless in the event of any damage to persons or property resulting from any activity.
- The park shall not be restricted to a specific use (example: weddings, reunions, birthday parties, etc.) The shelter may be reserved for events; however, this does not prohibit other citizens from visiting the park.
- Groups of 25 people or more required to provide portable toilets. Portable toilets must be placed in a pre-approved location by the applicant in any city park for any approved event.

RESERVING THE SHELTER FOR EVENTS:

A application is required to reserve the shelter for events. An application for use of the shelter must be completed and signed by a responsible person, age 21 or older at least one week in advance of rental. Please contact Conover City Hall at 464-1191 for additional information.

Governmental functions shall take precedence over all other activities.