

City of Conover
Utilities Department
Documentation of Oral Lease

Property Owner Name (s): _____

Service Address: _____

I/we hereby affirm that I/we am/are the owner of the above property and have leased it to the parties below who will be responsible for water and sewer charges.

I/we understand that the tenant is responsible for notifying the City when the tenant leaves. If the tenant leaves without my/our knowledge, the City will terminate the water and/or sewer service when they determine the residence is abandoned.

I/we understand that this form is required to establish authority for the person(s) named below to set up water and/or sewer system at the above location.

Tenant Name(s): _____

Date Occupancy begins: _____

Signature of Tenant(s) _____ Date _____

Signature of Owner(s) _____ Date _____