

**MINUTES OF THE REGULAR
CONOVER PLANNING BOARD MEETING
April 21, 2009**

The regular meeting of the Conover Planning Board was held on April 21st, 2009 at the Conover City Hall.

PRESENT: Chairman Abernathy, Board Members Joe Kaylor, Jim Ten Kate, Janette Sims, Jan Herman, Steven Kiger, David Brown, Mike Long, Helen Whitfield and Ken R. Hilderbran.

ABSENT: None.

STAFF: Planning Director Q. Lance Hight
Planner Daniel Robinson

Chairman Abernathy called the meeting to order at 7:00 p.m.

ITEM 1: Approval of Minutes

Chairman Abernathy presented the minutes of the regular meeting on February 17th, 2009.

Upon a motion from Board Member Kaylor, Seconded by Board Member Ten Kate: It was unanimously resolved:

That the minutes of the regular meeting on February 17th, 2009 be approved.

ITEM 2: Nomination of Planning Board Appointment Committee Members

Mr. Hight opened and discussed the following item:

Planning Board Members serve a vital role in their community. They volunteer their time to help insure orderly growth and well planned land use practices within the City. The terms of four seated Planning Board Members are set to expire on June 1st, 2009. These members are Ken Hilderbran, Steven Kiger, David Abernathy and Joe Kaylor. Each member has been contacted to determine if they wish to continue to serve on the Board. Board Members Hilderbran, Kiger and Abernathy wish to continue serving on the Board. However, after 27 years of commitment and service to his community, Mr. Joe Kaylor wishes to step down from his seat on the Conover Planning Board.

The procedure for appointment of Planning Board Members will be conducted in accordance with the "Planning Board Appointment Policy" adopted by the City Council in March of 2008. Attached you will find the "Planning Board Appointment Policy" and "Planning Board Application". This policy requires the creation of a committee that will offer recommendations to the City Council on appointments and reappointments to the Planning Board. This committee will consist of members that will be elected annually and include two City Council members, two Planning Board members the City Manager and Planning Director.

Planning Staff recommend that the Planning Board nominate and elect two of their own members that will provide representation on this committee.

Board Member Hilderbran nominated Janette Sims to serve on the committee.

Board Member Whitefield nominated Jan Herman to serve on the committee.

Upon a motion from Board Member Ten Kate, Seconded by Board Member Long: the nominations were closed and it was unanimously resolved:

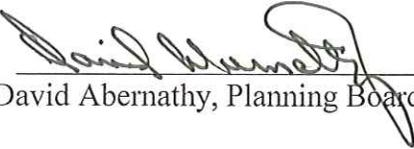
That Board Members Sims and Herman be appointed to the Planning Board Appointment Committee.

Mr. Hight presented the permit reports for the months of February and March

Mr. Hight presented an article from the Washington Post about street design in Virginia

Mr. Hight gave a summary to the Board of the Conover Station public meeting

There being no further business, the meeting ADJOURNED at 7:28 pm.



David Abernathy, Planning Board Chairman



Q. Lance Hight, Planning Director