

**MINUTES OF THE REGULAR  
CONOVER PLANNING BOARD MEETING  
February 16, 2010**

The regular meeting of the Conover Planning Board was held on February 16, 2010 at the Conover City Hall.

**PRESENT:** Chairman David Abernathy, Vice Chairman Joe Kaylor, Board Members, Jim Ten Kate, Steven Kiger, Mike Long, Helen Whitfield and Janette Sims.

**ABSENT:** Board Members David Brown and Ken R. Hilderbran

**STAFF:** Planning Director Q. Lance Hight, AICP  
Planner Daniel Robinson, CZO

Chairman Abernathy called the meeting to order at 7:00 p.m.

**ITEM 1: Approval of Minutes**

Chairman Abernathy presented the minutes of the regular meeting on January 19<sup>th</sup>, 2010.

Upon a motion from Board Member Kaylor, Seconded by Board Member Ten Kate: It was unanimously resolved:

That the minutes of the regular meeting on January 19<sup>th</sup>, 2010 be approved.

**ITEM 2: Nominations to the Planning Board Reappointment Committee**

Mr. Hight opened and discussed the following item:

Planning Board Members serve a vital role in their community. They volunteer their time to help insure orderly growth and well planned land use practices within the City. The terms of three seated Planning Board Members are set to expire on June 1<sup>st</sup>, 2010. These members are Janette Sims, Jim Ten Kate and David Brown. There is also a vacant seat on the Board due to Jan Herman being elected to City Council.

The procedure for appointment of Planning Board Members will be conducted in accordance with the "Planning Board Appointment Policy" adopted by the City Council in March of 2008. Attached you will find the "Planning Board Appointment Policy" and "Planning Board Application". This policy requires the creation of a committee that will offer recommendations to the City Council on appointments and reappointments to the Planning Board. This committee will consist of members that will be elected annually and include two City Council Members, two Planning Board Members, the City Manager and Planning Director.

Planning Staff recommend that the Planning Board nominate and elect two of their own members that will provide representation on this committee.

Planning Staff also requests that you provide the enclosed Planning Board Application to any citizen of Conover that you feel would be a good member of the Planning Board and encourage them to contact Planning Staff if they have any questions.

Board Members Kiger and Whitfield accepted nominations from fellow Board members.

Upon a motion from Board Member Ten Kate, Seconded by Board Member Kaylor it was unanimously resolved:

That Board Members Kiger and Whitfield be nominated to the Reappointment Committee

Mr. Hight presented the permit report for the month of January.

There being no further business, the meeting ADJOURNED at 7:17 p.m.

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David Abernathy, Planning Board Chairman

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Q. Lance Hight, Planning Director