



# City of Conover

## MEMORANDUM

To: City Council, City Attorney, and Department Heads

From: Mayor and City Manager

Date: January 26, 2009

Subject: Special Meeting – Friday, January <sup>30</sup>~~31~~, 2009

A special meeting of the Conover City Council is set for Friday, January <sup>30</sup>~~31~~, 2009.

The purpose of the meeting is to hold a mini-retreat in Roanoke, Virginia. The Council and Staff will depart Conover City Hall at 7:00 a.m. and return at 10:00 p.m.

And such other business as may come before the meeting.

Bruce R. Eckard, Mayor

Donald E. Duncan, Jr. City Manager